

Rules and Regulations of the Main Competition

(for the best feature film)

I. Date and place:

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CINEMA FORUM - 13. International Independent Feature Film Festival (hereinafter called the **Festival**) will be held between **12th - 16th November 2014** in KINOTEKA (Plac Defilad 1, 00-901 Warsaw) and in the INQBATOR OF THE CULTURAL EDUCATION (Dolnoslaska 3, 01-736 Warsaw).

II. The mission of the Festival:

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The objective of the **Festival** is to:

1. educate children, youth and adults by art - especially children with the fewer opportunities;
2. support the development of filmmaking;
3. present film achievements of young filmmakers from all the world;
4. popularise the film education as a method of culture dissemination among the youth;
5. promote and award films holding special artistic value;
6. popularise the independent filmmaking;
7. promote Warsaw by initiating innovative cultural and artistic activities.

III. The Organisers of the Festival:

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All financial copyrights to the formula and artistic concept of the **Festival** (full name: **CINEMA FORUM - 13. International Independent Feature Film Festival**) are reserved to the FILMFORUM Association hereinafter called the **Organiser**.

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To oversee the substantive and organizational work related to realisation of the **Festival**, the **Organiser** appoints the Organising Committee consisting of persons and institutions invited by the **Organiser** which make contribution to preparation and realization of the **Festival**.

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The **Organiser** gives status of the Co-organizer of the **Festival** to the KOSMOPOLIS Institute - Science, Culture and Education Foundation making significant contribution to preparation and realisation of the **Festival**.

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The Festival Director and the Producer of the Festival are in charge of all things related to preparation and course of the **Festival** and has a casting vote of a disputable issues, not included in the Rules and Regulations or requiring an additional interpretations.

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The **Organiser** invites to co-organising of the **Festival** a governmental, social and private organisations which intend to provide the organisational, substantive, material or financial support for the **Festival**.

IV. Formula of the Festival:

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The programme of the **Festival** consists of:

1. the Main Competition;
2. film workshops and the trainings;
3. meetings of filmmakers with the audience;
4. free film screenings;
5. supporting and special events.

V. The rules for the submissions:

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1. The Rules for participation in the **Festival** are defined exclusively in these Regulations. All promotional materials are used only as an information.
2. The film submission to the **Festival** means unconditional agreement for these Regulations.

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1. In the **Main Competition** may participate all feature films (including animations) belonging to all kinds of forms and film categories. The subject of the film is optional.
2. Films not admitted to the **Festival** are ones:
 - a) produced before 1st of January 2013;
 - b) taking part in the previous editions of the **Festival**;
 - c) realised in co-working with the members of the Qualifying Committee, the Jury of the **Festival** or representatives of the **Organiser**.
3. Projection time of films submitted to the Festival is not limited.

§11

1. The films may be submit to participate in the **Festival** by the legal or natural persons (hereinafter called the **Applicant**) that have full capacity to enter into legal transactions and right to dispose of the submitted film at the day of joining to the competition. In the **Festival** may participate also groups of persons, submitting film as the collective **Applicant**. In that case they will be treated as co-authors of the submitted films.
2. On behalf of minors films can be reported only by parents or legal guardians. In case of a minors, the entry form must be accompanied by a consent of a parent or legal guardian to participate in the **Festival**.
3. Each **Applicant** may deliver unlimited number of the films.
4. The film submission is free of charge. The postal charges of sending the application form are covered by the **Applicant**.

§12

1. Each film should have the opening and the ending (title, names of authors). **Films produced in language other than English or Polish should have English, or Polish subtitles.**
2. Each submitted film should be recorded on a separate DVD carrier in releasing technical quality. Each carrier must be safely packaged, against an accidental damages. In exceptional cases, the **Applicant** may deliver working copy of the film after the **Festival office** approval.
3. Technical quality of the film will be one of the criteria of admission to participate in the **Festival**.
4. The carriers must have legible description including film title, director's surname, running time, technical format, recording system, producer's name and age category.

§13

1. Film copy with the completed and legible signed APPLICATION FORM (available on the website: www.cinemaforum.pl) must be delivered to **16th October 2014** to the **Festival Office** address: (the date of postmark is decisive)

**Stowarzyszenie FILMFORUM
INQBATOR EDUKACJI KULTURALNEJ
Dolnoslaska 3
01-736 Warsaw, Poland**

with the postscript: CINEMAFORUM 2014

2. The **Applicant** shall confirm the submission by sending to the **Organiser** the completed Application Form in electronic version (WORD/PDF format) until **16th October 2014** to the e-mail address: **office@filmforum.pl**. Subject of the e-mail shall be: "CINEMAFORUM 2014".
3. The Applicant shall also attach to the e-mail (**office@filmforum.pl**) a film frame (300 dpi) and a photo of film director (300 dpi). The Applicant does agree to the publication of these materials in the **Festival** catalogue and on the **Festival** website.
4. The **Organiser** does not take responsibility for the film carriers which will be not delivered, or will be delivered with delay, for the reasons being beyond control.

§14

1. The **Applicant** take full responsibility for compliance with the truth of data included at the Application Form.
2. Copyrights of film submitted to participate in the **Festival** must not be limited, or infringe neither copyrights nor third-party personal rights.
3. The **Organiser** acts in good faith and do not take responsibility in case of the concealment of any information related to legal standing of the film submitted to the **Festival**. In this case all consequences and legal costs arising from the potential claims will be suffered by the **Applicant**.

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1. Pre-selection of the films submitted to the **Festival** will be established by Qualifying Committee, appointed by the **Organiser**.
2. Information about the result of Committee work will be published on the **Festival** website (www.cinemaforum.pl) until **27st October, 2014**.
3. The **Organiser** reserves the right to invite selected films to the **Festival** competitions. Films invited by the **Organiser** are not subject to the pre-selection procedure.

§ 16

1. Screening copies of films allowed to participate in the **Festival** must be delivered at the expense of the **Applicant** until **31th October, 2014** to the address:

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2. During competition screenings is allowed releasing films from the following carriers: DCP, DVD, Blu-Ray or ProRes (MOV format, encoding ProRes 422 or HQ in resolution Full HD 1920x1080 or SD, stereo sound).
3. In case of the technical problems with the screening copy, the **Organiser** reserve the right to release a film from the carrier delivered for the purposes of the Qualifying Committee.

§17

1. By submitting a film to participate in the **Festival**, the **Applicant** consents to its three public presentations as the competition and special screenings.
2. The **Organiser** does not receive financial benefits from the competition screenings.

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1. The **Applicant** consents to promoting the film or its authors by putting logo, portfolio, jingle or other audio-visual composition at the TV and radio stations, and the Internet Web.
2. The **Organiser** reserve the right to release a parts of competition films (up to 50 sec.) at the TV and radio stations and the Internet Web as the promotional campaign of the **Festival**.
3. The **Applicant** consents to personal data processing and its presentation for the purposes of promoting a film at the TV and radio stations, the press, on the websites, and using during the Festival (in accordance with the Personal Data Protection Act from 29th August 1997 published in the Journal of Laws No 133 point 833). Data such as an address, a phone number and an e-mail will use only for the purposes of the organisation of the **Festival** and will be known only by the **Organiser**.

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1. The Rules of the film copies' transport:
 - a) delivering of copies is at the expense of the **Applicant**,
 - b) films stored on hard disks will be returned to the address given in the application forms within 30 days from the end of the Festival, at the expense of the Festival,
 - c) films recorded on DVD or Blu-ray will not be returned and they will remain in the **Festival** archives.
2. The **Applicant** consents to storage DVD and Blu-ray copies by the **Organiser** for the archiving purposes.
3. In case of films recorded by a hard discs, the **Organiser** takes responsibility for the carriers only from time of receipt copy to time of send back. Responsibility applies exclusively to carrier, not its content.

VI. Awards:

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1. Films qualified to the Main Competition will be assessed by jury consisting of professional filmmakers, television makers and specialists in the field of dissemination of the culture and by the audience of the **Festival**. Decisions of the Qualifying Committee and the festival verdicts are final and indisputable.
2. The Grand Prix award for the best film in the Main Competition amounts **3.000 PLN**.
3. Taking into account the categorical and thematic diversity of films Jury may establish the Special Awards and Prizes, agreeing its amount with the **Festival** Director.
4. The audience admits the Audience Award - by the plebiscite according to the rules established separately by the **Organiser**.
5. Other awards funded by private persons, the institutions and organisations may be presented in consultation with the **Festival** Director.

§21

1. The winners have no rights to change a material prizes into the benefit in cash, to make the division of awards, or to any other change of an award. The winners of the **Festival** must not give away rights to take the prize for any third persons.
2. In case of getting a cash prize, the condition of payment is to deliver Laureate's PESEL number, account number and name of the bank to the **Organiser** until **21st November 2014**.

VII. Other Festival sections and competitions:

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Within the **Festival** are organized workshops and film trainings: MASTERCLASS - The School of Filmmaking. The rules of recruitment and participation in these points of the programme will be under separate procedure and will be published by the **Organiser** on the **Festival** website: www.cinemaforum.pl.

§23

1. As part of the **Festival** will also be granted nominations to the Independent Polish Cinema Jan Machulski Awards (formerly "OFFskary"). These awards were created for all filmmakers making their films outside of the commercial system and now they are the most prestigious Polish film awards dedicated to the independent filmmakers.
2. Nominations for the The Independent Polish Cinema Jan Machulski Awards are awarded in the following categories:
 - a) Best Director;
 - b) Best Screenplay;
 - c) Best Cinematography;
 - d) Best Editing;
 - e) Best Actress;
 - f) Best Actor;
 - g) Best Animation.
3. The Independent Polish Cinema Jan Machulski Awards are awarded on a separate basis, regulated by regulations available on the website: www.janmachulski.pl.

VIII. Participation in the Festival:

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1. Admission to all screenings and **Festival** events is free.
2. **Organizer will** provide free accommodation for one night for the one person of each film qualified to participate in the **Festival**. The **Applicant** may appoint a person authorized to represent the film at the Festival until **31th October 2014**.

IX. Other information about the Festival:

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Detailed information about the Festival is provided by the Organisation Office:

**Stowarzyszenie FILMFORUM
INQBATOR EDUKACJI KULTURALNEJ
Dolnoslaska 3
01-736 Warsaw, Poland**

tel.: +48 22 392 03 22
tel.: +48 22 425 09 67
e-mail: office@filmforum.pl

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These Rules and Regulations are available on the Festival website: **www.cinemaforum.pl**.

the Management Board of the FILMFORUM Association